



# Five Tips to Improve Your Cybersecurity Posture

RAMP change

# Table of Contents



- Welcome ..... 03
- Tip 1: Conduct A Cybersecurity Assessment ..... 04
- Tip 2: Develop A Cybersecurity Plan ..... 07
- Tip 3: Educate Employees On Cybersecurity Best Practices ..... 08
- Tip 4: Implement Strong Access Controls ..... 09
- Tip 5: Regularly Update & Patch Software ..... 10
- Final Thoughts ..... 11
- About RAMPxchange .....12

# Your Journey Starts Here



In 2022, the number of small businesses in the US reached **33.2 million**, making up nearly all (99.9 percent) US businesses.

With such a significant presence in the market, small businesses are increasingly targeted by cybercriminals and face unique challenges when it comes to cybersecurity. A lack of resources or in-house expertise may leave many organizations vulnerable to disruptive, financially costly, and reputation-ruining cyberattacks. Fortunately, small and medium-sized businesses (SMBs) can take steps to bolster security and protect their data.

These challenges and more are the reasons why RAMPxchange was created. Given the uncertainties and mixed messages, non-technical managers and business owners who wish to safeguard their assets often find it hard to know where to start or identify the most effective steps in their cybersecurity journey. It is our hope that the following information will guide you on your path to cyber protection.

## Tip 1:

# Conduct A Cybersecurity Assessment

SMBs must understand what cyber threats are out there and what assets within their organization cybercriminals may be after. Begin by evaluating your business's current cybersecurity posture to help you understand your organization's specific risks and challenges.

Cybersecurity posture refers to your organization's overall approach, readiness, and effectiveness in addressing and managing cybersecurity risks. It reflects your ability to protect digital assets, detect and respond to security incidents, and recover from potential breaches or disruptions. A strong cybersecurity posture is essential for ensuring data and systems' confidentiality, integrity, and availability.

**Identify and prioritize your SMB's digital assets**, including private customer data, proprietary applications, hardware devices, and network infrastructure. Take note of the critical assets and areas that require enhanced protection.

**Evaluate existing security measures**, such as firewalls, antivirus software, intrusion detection systems, and encryption protocols, and determine their effectiveness in identifying gaps in your cybersecurity efforts. Examine how your SMB collects, stores, and handles sensitive data and private information. Evaluate any data protection mechanisms, such as encryption, access controls, and data backup procedures, identifying areas where you can improve data security.

**Identify potential vulnerabilities** within your systems, networks, and processes. These could include outdated software, unpatched systems, neglected devices, weak passwords, a lack of employee training, or other inadequate security configurations. Perform a thorough review of your technology infrastructure and operational processes to identify cybersecurity weak points that potential threats could target. Consider the various cybersecurity threats that could impact your organization, such as malware, phishing attacks, ransomware, insider threats, and social engineering schemes. This review and assessment will help you understand the specific risks and challenges your SMB faces and will help prioritize your cybersecurity efforts.



# Cybersecurity Checklist

- ❑ **Computers and Devices:** Secure all computers, laptops, tablets, and smartphones used in the business. Keep operating systems, software, and applications up-to-date with the latest security patches.
- ❑ **Network Infrastructure:** Secure the business's network with firewalls, encryption, and intrusion detection systems. Use strong passwords for Wi-Fi and network devices, and consider implementing a virtual private network (VPN) for secure remote access.
- ❑ **Data and Information:** Encrypt sensitive data, in transit, at rest, and in use, to prevent unauthorized access. Regularly back up critical data to a secure location or a cloud-based service.
- ❑ **Customer Information:** Safeguard customer data, such as personal and financial information, by implementing secure storage and access controls. Comply with data protection regulations and only collect data necessary for business operations.
- ❑ **Email Accounts:** Secure email accounts with strong passwords and enable multi-factor authentication (MFA) to add an extra layer of protection.
- ❑ **Website:** Protect the business's website from cyber threats by using transport layer security (TLS) certificates for encryption and regularly updating content management systems and plugins.
- ❑ **Employee Accounts:** Train employees to use strong passwords and encourage them to practice good security habits. Implement appropriate access controls to limit the information each employee can access.
- ❑ **Mobile Devices:** If employees use their personal mobile devices for work (BYOD), establish a bring-your-own-device policy and enforce security measures like remote wipe capabilities for lost or stolen devices.
- ❑ **Physical Access:** Limit physical access to IT infrastructure, servers, and other sensitive areas. Use surveillance cameras and access control systems if necessary.
- ❑ **Third-Party Vendors:** If the business relies on third-party vendors or service providers, ensure that they also have adequate cybersecurity measures in place.

## Tip 2:

# Develop A Cybersecurity Plan

Creating a comprehensive cybersecurity plan is crucial for SMBs in today's digital age. This plan is a roadmap to protect your organization from potential cyber threats. It outlines the strategies and actions you will undertake to ensure the safety of your business data and network.

**Data protection is an essential aspect of a cybersecurity plan.** To protect data, you must implement measures to safeguard sensitive information, both from external threats and internal mishandling. Encrypt data and regularly back up your online data and data stored on your hardware. Put in place access controls to limit unauthorized access to critical information.

**Network security is another vital component of a cybersecurity plan.** This entails implementing firewalls, intrusion detection systems, and other security measures to protect your network infrastructure from unauthorized access or cyberattacks. Regular monitoring and vulnerability assessments should also be conducted to identify and address any potential weaknesses in your network.

**System updates and patch management are also essential in a cybersecurity plan.** Outdated software can be vulnerable to attacks, so it is crucial to have a process in place to ensure that all systems are regularly updated and patched.

**An effective cybersecurity plan should also include incident response procedures.** In your cybersecurity plan, you should outline the steps to take in case of a security breach or cybersecurity incident. It is crucial to have a well-defined incident response team and a clear communication plan to minimize the impact of any potential breaches and restore normal operations as quickly as possible. Involving all relevant stakeholders, including employees, in developing the cybersecurity plan is crucial for its success. This ensures that everyone understands the importance of cybersecurity and feels ownership over its implementation. Regular communication and feedback from all stakeholders can help identify potential gaps or areas for improvement in the plan.



## Tip 3:

# Educate Employees On Cybersecurity Best Practices

While cybersecurity heavily relies on various technology tools and automated systems to protect network infrastructure, people play the most critical role in an organization's cybersecurity posture and incident readiness.

### **Human error is the most common cause of cybersecurity failures and data breaches.**

Employee training should be a significant component of a comprehensive cybersecurity plan. Educating your employees about the risks and cybersecurity best practices can help prevent incidents caused by human error, such as falling victim to phishing attacks or inadvertently exposing sensitive information through unsecure public Wi-Fi networks, corrupted email attachments, or suspicious links.

**SMBs can mitigate their overall risk exposure by educating team members** throughout every level of the organization on the basics and importance of strong cybersecurity. Conduct regular training sessions and awareness campaigns to ensure that employees are updated with the latest security protocols and evolving ways cybercriminals may attempt to deceive employees into providing login credentials or other insider information.

By empowering every employee through thorough training, periodic testing or cybersecurity incident simulations, and evaluations, they'll be much more likely to make informed decisions and proactively report potentially suspicious cyber activity. Investing in employees' awareness training and education helps strengthen an organization's resiliency and overall cybersecurity culture.



## Tip 4:

# Implement Strong Access Controls

**Access controls encompass strong user passwords** and the management of appropriate authorization to confidential information by leadership from an organizational level. Strong access controls are crucial for protecting sensitive data from external threats as well as insiders either maliciously misusing their privileges or unintentionally, inadvertently causing widespread harm.

**Role-based access controls are effective and dependent on an individual's responsibilities.** Applying the principle of “least privilege” grants users the minimum levels of access required to effectively perform their tasks and responsibilities. Avoid granting unnecessary administrative or “superuser” privileges, and regularly review and revoke access controls for employees, contractors, or service

providers who no longer need them or are no longer employed by your organization.

**Enforce the use of strong, unique passwords for each user account and consider tools such as multi-factor authentication for an added layer of security—which could make all the difference in preventing a devastating cybersecurity breach.** Employing network segmentation and zoning practices to compartmentalize your SMB’s network is another method for restricting access to critical resources. It can limit the potential impact of a breach by making it more challenging for cyber attackers to mobilize and move both laterally as well as vertically within your infrastructure.

By implementing strong access controls and adhering to best practices that limit employee access based on their roles and responsibilities, SMBs can significantly enhance their cybersecurity posture, protect their assets, and reduce risks from unauthorized system access or data misuse.





## Tip 5:

# Regularly Update & Patch Software



Utilizing software such as firewalls, antivirus programs, encryption tools, and more is essential for ensuring the security of sensitive information and protecting against cybersecurity threats.

**But software tools and cybersecurity resources can only maintain their effectiveness if they are kept up to date.** Outdated software can contain security vulnerabilities that cybercriminals can quickly exploit. Updating and patching cybersecurity software tools is paramount in establishing and maintaining an SMB's strong cybersecurity posture.

**Establish a set process for routinely updating and patching all essential software** applications, including operating systems, antivirus software, firewalls, and other security tools. Enable automatic updates wherever possible to ensure timely patch installation, reducing the window of opportunity for cyberattacks utilizing outdated software and vulnerabilities. Software vendors regularly release updates and patches to address known security vulnerabilities and new methods or tactics being utilized by savvy cybercriminals.

Keeping cybersecurity software and tools up to date is often a requirement for meeting industry-specific regulations or applicable cybersecurity compliance measures. Keeping compliant demonstrates an SMB's commitment to strong cybersecurity and avoiding potential penalties or reputational damage.

# Final Thoughts



**Contact us** to learn more about the RAMPxchange marketplace, its members and how these experts can help you on your journey.

[rampxchange.com/contact/](https://rampxchange.com/contact/)

The steps in this guide are a starting point for SMBs concerned about enhancing their overall cybersecurity posture, but they are just that—a start. Business owners and leaders should stay informed about the latest emerging threats to adapt cybersecurity measures accordingly. For organizations that lack robust resources, such as complete in-house capabilities, engaging with proven and trusted cybersecurity advisors, consultants and professional partnerships is an important step toward strengthening cybersecurity and your organizations overall culture surrounding cybersecurity.

Cyber threats are growing—but so is the RAMPxchange coalition of advisors, consultants, service providers and government partners dedicated to a more secure future.

# About RAMP change



After going through the FedRAMP process and helping found StateRAMP, Knowledge Services ownership learned a lot. RAMPxchange is a result of the ownership's desire to share what they learned to make it easier for public and private organizations to work together. We strive to bring efficiency, transparency, simplification, and cost savings to everyone wanting to improve the cybersecurity posture of our nation.

## Our Values

### **Community**

In our knowledge-based economy, the sharing of information is paramount. We rely on each other to communicate and gain strength from our different experiences.

### **Protection**

Technology changes at a rapid pace, and people's lives are affected every day by cyber attacks. Improving cybersecurity for all is about protecting and serving people.

### **Integrity**

In business and in life, we believe honesty is always the best policy. We take pride in our integrity and in doing what's best for the people we serve.

### **Innovation**

Amidst a wave of transformation, we embrace opportunities to create, scale, and elevate our craft. We're empowered by the prospect of making organizations more open and collaborative.

